



**WARMINGTON PARISH COUNCIL**

Minutes of the 5<sup>th</sup> November 2012

At 7.30pm

In the Village Hall, Warmington.

**78. RECEIVE APOLOGIES FOR ABSENCE** Ian Middleton, on holiday. Apology accepted

**79. NOTE ATTENDANCE / ABSENTEES** Present: David Short, (Chairman), Jennifer Anderson, Chris Ellard, Tim Helstrip, Doug Jose Graham Reid, Jo Simpson, Morag Wilson. Also, the clerk and 2 members of the public and for item 80, PCSO Tony Greening

**80. RECEIVE A POLICE AND NEIGHBOURHOOD WATCH REPORT.** There was a brief and speculative discussion surrounding recent break ins at the boat club at Warmington Mills. PCSO Greening warned people to be alert regarding oil thefts during the winter.

**81.** It was **RESOLVED** to adopt and sign the minutes of the meetings held on 10<sup>th</sup> September 2012 as a true record of those meetings.

**82. RECEIVE PARISHIONERS' STATEMENTS RE ITEMS ON THE AGENDA**

- One parishioner had expected to see the 'Warmington Relief Charity' on the agenda
- The replacement Christmas tree and the benefit of its placement in the churchyard or elsewhere was discussed
- Flood alleviation in Broadgate Way was mentioned, in terms of the ditches needing clearing
- Another highways matter was noted, in that the hedge on Chapel Street which has been reported to NCC highways remains an obstacle. Th

**83. CONSIDER PLANNING DEVELOPMENT MATTERS**

a. Update on 11/01152/FUL | Erection of 25 no. residential dwellings with associated and ancillary works | Land Adjacent 16 Stamford Lane.

Since the previous meeting, the clerk had been in negotiations with the developers and planning authority to put in place the remaining clauses on the section 106 agreement. It was confirmed that these were as agreed by the parish council during previous meetings

Following a protracted discussion, during which the advantages and disadvantages of the various options for a pedestrian access to the site were discussed, It was **RESOLVED** that the preferred routing for a footpath at the moment was via the churchyard, with the construction of a new footpath to join up with the existing footpath through the churchyard and the installation of a new pedestrian gate for access. This is to comply with the church's insurance restrictions on the existing gate which must remain locked at nighttime because it is large enough for vehicles.

At the previous meeting, the council had declined to chose a name for the new road. This had been passed to the school to ask for the children's suggestions, with some guidance. There was a extended process of choosing for a list of the names put forward by the children in a paper ballot and eventually, in keeping with the tradition of calling new estates after prominent village family names, It was **RESOLVED** to put forward the name Rogers Close to the district council.

*NB This name was rejected and the name 'St Marys Lane', the 2<sup>nd</sup> choice, has since been put forward*

**84. UPDATE ON PLANNING APPLICATIONS, FOR INFORMATION:**

- a. 12/01335/FUL - Sub-division of part of existing post office / shop and conversion to provide a one-bedroomed self-contained ground floor flat with external access. – Permission granted
- b. 12/00737/REM - Erection of three residential dwellings pursuant to outline planning permission Land Adjacent To 21 Stamford Lane Warmington – Permission granted

## 85. FINANCE

- a. To approve payment of accounts plus any received for approval at the meeting

Payee	Cheque Number	Nett	VAT	TOTAL
S Rodger salary	S/O	622.70		3
S Rodger salary	30011			311.39
Eon – electricity consumption (fun field)	300012	8.40	0.42	8.82
Eon – electricity consumption	300013	478.72	95.74	574.46
Goal nets & clips	300014	55.85		55.85
White pitchmarking paint	300016	153.79	30.76	184.55
Hedge cutting a Nene Pastures	300017	125.00		125.00
Audit fee	300019	315.00	63.00	378.00
Grasscutting	300020	1590.00		1590.00
Big Green resurfacing	300021	10,000.00		10,000.00
Chq from Barclays to Unity, leaving £39 for rates		6616.03		6616.03
Insurance for retired people's party	300022	120.00		120.00
Fun field – padlock & posters, pocket park fuel	300023	54.76		54.76

- b. Accounts had been circulated in advance of the meeting and there were no areas of concern arising
- c. The auditors report to the 2011/12 accounts was noted. There was a note to the accounts explaining to the reader that the accounting basis had altered from income/expenditure to receipts and payments and the auditors have reviewed the adjustments made and are satisfied that they are correct
- d. First draft budget anticipating the requirements for the financial year 2013/14 had been circulated. It was agreed that during the interim before the next meeting, members would consider requirements for the forthcoming year bearing in mind that the parish council aims to keep the precept at the current level
- e. It was **RESOLVED** to sign a new direct debit mandate to authorise East Northants council to debit funds for the cemetery business rates from the Unity account, as the Barclays account will be closed by then.

## 86. CONSIDER ITEMS FOR DECISION

- a. Allotments. The meeting was updated on the rents received.
- b. Landscape Management:
- A plan of the village detailing the areas for which the parish council has responsibility had been circulated in advance along with a detailed discussion paper. It was **RESOLVED** that invitations to tender for a 3 year contract should be sent to appropriate competent firms asking them to quote for 10 cuts per year at the play area and adjacent mound, the cemetery, churchyard and the green at Dexter Way. Other terms and conditions of a

contract would be as per existing arrangements, including hedge cutting at the cemetery and footpaths in the churchyard. The hedge at the play area is to be reduced to a height no lower than the walls that abut it, to approximately 2 metres and the hedge at the green on Dexter Way to be kept at approximately 1.5 metres. Minute 71b from the previous meeting was overturned and it was agreed that the Fun Field Committee would control arrangements for grass and hedge cutting at the fun field

- It was **RESOLVED** to advise Cory Environmental that the grant for the rainbow bridge project is no longer necessary
  - The Woodland Trust trees had arrived and were passed to Graham Reid. He undertook to liaise with the school and arrange a community working party to plant the trees and to order a pack of stakes and covers from the Woodland Trust to enable planting
- c. It was **RESOLVED** to leave the choice of the site of the replacement Christmas tree to the person who had kindly donated it as to the parish council had no jurisdiction over the preferred sites (verge at Little Green and the Churchyard)
- d. The council chose not to exercise its chance to vote on the Town and Parish Council Election for JSCC Representatives
- e. It was agreed that information would be gathered about beacons and a suitable high site for its erection be chosen

#### **87. MATTERS ARISING FROM PREVIOUS MINUTES:**

- a. The meeting was apprised of the current situation with the Broadband Initiative which is that one funding application has been turned down leaving the 2 remaining ones as critical. The results will be known by the end of the year.
- b. Highways Matters – a number of reports to pass on to NCC Streetdoctor were passed on and the clerk was instructed to chase the situation on the bend in Chapel Street because there are increasing concerns as this area is on the bus route.
- c. No further suggestions to take up this project, other than passing responsibility to the school had been forthcoming. The clerk gave some suggestions of other community' uses of their phone boxes and members undertook to look at the 'library' in Apethorpe

#### **88. PARISH COUNCILLOR / COMMITTEE REPORTS**

- a. The clerk had been investigating the status of the fun field committee and the pocket parks committee following concerns raised by the auditor about having non elected representatives making decisions concerning parish council assets and matters which could have legal implications for the council. (i.e. insurance matters). The procedures followed by the committees was also an issue because their meetings should be held in the same way the full council, i.e. a public notice of the meeting and it being held in a public place. However, this is widely concurred to be a questionable use of public funds when there are never attendees. The solution to the situation could be to create a new committee along the lines of 'The recreation and festival committee' which would comply with the pertinent legislation and from that organisation, sub committees controlling matters such as 'Pockets Parks' and 'Fun Field'. It was **RESOLVED** that this committee would be ratified at the annual meeting and the members co-opted accordingly.

The clerk advised that the VAT element of the fireworks festival is not reclaimable in accordance with the rules governing VAT reclamation by parish councils.

- b. Fun Field Committee report - the fireworks had been very successful and £495 was raised
- c. Alms Houses – nothing to report
- d. Pocket Parks – nothing to report
- e. Tree Warden – nothing to report
- f. Rights of Way – Bridleway PD1 has a fallen tree obstruction – clerk to advise MGWSP footpaths team
- g. NorthantsCALC AGM – Chris Ellard had attended this meeting. The most significant points to note were that the county association is that the proposal to adopt a new governance structure was adopted and that the Quality Parish Council scheme is being reviewed.
- h. Although not on the agenda, the clerk reported that the Warmington Relief in Need Charity had been in contact due to the sad passing of one of its members. At the moment the parish council is represented by an ex councillor who would be moving to fill the the vacancy caused by the recent decease leaving a vacancy for the parish council’s representative. It was agreed that Chris Ellard would sit on the board of trustees representing the council, for ratification at the next meeting

**89. CLERKS REPORT / CHAIRMAN’S REPORT** There was nothing to report

**90. PARISHIONERS’ QUESTION TIME** nothing was raised

**91. FUTURE AGENDA ITEMS / AOB TO BE CARRIED FORWARD**

- Warmington in relief charity ratification
- Dog bins
- Mapping service
- Apologies were received in advance from one member

*The chairman declared the meeting closed at 21.55*

<b>DATE OF NEXT MEETING: 7<sup>TH</sup> JANUARY 2013 7.30PM, WARMINGTON VILLAGE HALL</b>		
<b>Approved by Warmington Parish Council:</b>		
<b>Signature of Chairman of following full meeting:</b>		<b>Date 7<sup>th</sup> January 2013</b>